



Republic of the Philippines  
**Department of Education**  
REGION III – CENTRAL LUZON  
SCHOOL DIVISION OF SAN JOSE DEL MONTE CITY  
GOLDENVILLE ELEMENTARY SCHOOL  
PHASE 4B, BRGY. MINUYAN PROPER

## School Memorandum

No. 12 s. 2022

### “ SCHOOL LEARNING ACTION CELL’

**TO: ALL TEACHERS**

1. Goldenville Elementary School will be having a 1 Day School Learning Action Cell (LAC) for teachers entitled “ **Creating Video Lessons and Interactive Activities: Process, Techniques, and Tools as Part of Improving the Teaching-Learning Processes**” on February 24, 2022, 1:00 p.m to 5 :00 p.m via Google Meet.
2. The objectives of the training workshop are as follows:
  - a. To developed the skills of teachers’ skills in creating video lessons and interactive powerpoint activities used in teaching
  - b. To help teachers become creative in making lessons and activity presentations.
  - c. To improve the teachers’ skills in different interactive online activities to be used in delivering the lesson.
3. Training will start at 1:00 a.m. and ends at 5:00 p.m. hence promptness is strictly desired.
4. Resource speakers must be prepared for the task hand-over to them.
5. Enclosure No. 1 and 2 contain the Matrix of Activities and the Working Committee.
6. The participation and cooperation of all concerned are enjoined.

**MARISSA M. SOLOMON**

Principal II