



Republic of the Philippines  
**Department of Education**  
REGION III  
SCHOOLS DIVISION OF SAN JOSE DEL MONTE CITY  
DISTRICT II  
GOLDENVILLE ELEMENTARY SCHOOL  
PHASE 4B, BRGY. MINUYAN PROPER

January 6, 2022

School Memorandum

No. 1, S.2022

To: ALL GRADE LEADERS, LIS, MT's, HEALTH, WINS AND DRRM COORDINATORS and SPT

**RE: VIRTUAL MEETING ON THE PREPARATION FOR LIMITED FACE TO FACE CLASSES**

1. Goldenville Elementary School headed by the School Head with the LIS Coordinator will be conducting a VIRTUAL MEETING ON THE PREPARATION FOR LIMITED FACE TO FACE CLASSES on JANUARY 7, 2022, Friday at 2:00 pm via Googlemeet platform.
2. The objectives of this meeting are:
  - a. Create a contingency plan for limited face to face.
  - b. Prepare the school facilities as well as teachers for the Limited face to face classes.
  - c. Schedule the orientation for the parents.
3. The participants to this event are the LIS coordinator, WINS Coordinator, DRRM Coordinator, Health coordinator, Master Teachers ,the Grade Leaders and SPT members.
4. The person in-charge for this activity will be Mrs. Sandra T. Coros.
5. Immediate and wide dissemination of this memorandum is desired.

*Marissa M. Solomon*  
MARISSA M. SOLOMON  
Principal II



Goldenvillees Elementary School  
Phase 4B, Minuyan Proper, San Jose Del Monte City, 3023  
School ID: 162506  
Official Email : 162506.sjdmc@deped.gov.ph  
Official Website: depedgoldenvillees.weebly.com

